

# All Territories

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# Tire Repairs

**Only in an emergency, call you nearest Mavis Tire, Midas, Tuffy Tire, Tire Kingdon, Brakes Plus, or NTB.**

Call Edwin otherwise.

# Oil Change

Take5 for all your oil change needs unless other services are needed at same time.

**ALL OTHER SERVICES RECCOMENDED NEED APPROVAL PER FLEET MANAGER**

If other problems are present we will schedule oil change with other shop/dealership to get it all taken care of at once.

# AUTO REPAIRS

Report all auto repair concerns to the Fleet Manager in an accordingly time frame.

Repairs that are covered through our warranties will be scheduled accordingly with corresponding dealerships.

Repairs that are not covered through warranties will be scheduled with closest shop to employee.

- Mavis Tires
- MIDAS
- Tuffy Tire
- Tire Kingdom
- Brakes Plus
- NTB (National Tire and Brakes)

We will try to combine services when available such as oil changes, tire repairs, brakes etc.

IF FLEET MANAGER IS UNAVAILABLE PLEASE CONTACT JUSTIN AND HE WILL HELP WITH APPROVALS AND ANY QUESTIONS DRIVERS MIGHT HAVE.